



Coonawarra Running Festival, 11th November 2023, Coonawarra Park, starting at 8:00 am

Breakthrough Mental Health Research Foundation:

The Breakthrough Mental Health Research Foundation is a not-for-profit organisation dedicated to tackling mental health head on. As Australia's only dedicated mental health research foundation, they exist to support ground breaking research that will help transform the lives of those affected by mental health issues.

All monies raised at the Coonawarra Running Festival will be donated to Breakthrough Mental Health Research Foundation.

Registration:

Thank you for considering being a stallholder at our Coonawarra Running Festival Market. Please take the time to read the following information before completing the application form. By accepting these Terms and Conditions you agree to abide by them. Complete the stall holder agreement and return with your payment no later than the 28th of October 2023 per post or email

Acceptance and non-acceptance of applications will be at the sole discretion of CRF committee and will be based on the information given by the applicant on their application, meeting the approved product criteria, quality, product distribution, diversity (market mix) and availability. The Committee reserves the right to reject applications and not enter any correspondence or otherwise explain the reasons for its decisions. Stalls are solely for the use of the applicant unless approval is given for shared stall use.

We request all stalls are plastic wrap and bag free wherever possible. Stallholder to ensure products they wish to sell, conform to any safety and compliance standards. Raffle tickets may not be sold

Cost of Stall \$40 per site

Stallholders are asked to attach a copy of their public liability insurance. Where stallholders do not have insurance, you agree to participate at your own risk.

Cancellation:

If cancellation is required due to illness related to COVID-19 testing or isolation requirements, a refund may be negotiated with the committee. In the case of cancellation of the event due to COVID19 government restrictions a full refund will be given. The Committee will endeavour to give 7 days' notice of such cancellation. Non- payment of fees by the due date will result in cancellation of the stall.

The Committee is not responsible for adverse weather conditions so there are no refunds for this reason. The CRF will operate in varying weather conditions and stallholders must be prepared for adverse weather. The Committee will negotiate with stallholders regarding packing up their stall due to adverse weather conditions and early departure. The Committee will not be held responsible for any loss, damage or injury whatsoever resulting from adverse weather conditions.

Set up:

Stall Set-up and Equipment Set up is from 7 am. Pack up is after 4pm. All stall equipment including racks, tables, signage etc must be contained to the stall site boundaries. Public access ways must always be clear. Tents, covers and all stall equipment must be erected securely and weighted or secured at all times. All equipment must be in good repair and be operated in a safe manner. Waste and Rubbish Removal - Stallholders are responsible for leaving their site and surrounding area clean, tidy, and undamaged. The CRF committee is aiming for a zero-waste policy, please consider this with your products and waste disposal. Stallholders are asked to take their own packaging e.g.: cardboard boxes, home for recycling.

Food and Drink Stalls Stallholders must supply with their application copies of registration with their local council and the council in which they are trading. Food stallholders must comply with any local, state & federal health regulations and food acts. Food and drink stall products not permitted include commercial soft drinks, juice fruit boxes, lollies, and confectionary. Food must be presented in fully compostable tableware, cutlery, and cups. Non-compliance may result in this product being removed as a sale item.

Occupational Health and Safety

Please arrange alternative staffing of stall if you are unwell or see 'cancellations' for options in relation to COVID-19 government requirements which ask that you stay home if unwell. Stallholders are asked to support the Committee and customers with line-ups, product displays and non-cash payment where possible. Please ensure you are familiar and abide by the latest COVID-19 guidelines found at [COVID-19.sa.gov.au](https://www.health.gov.au) The Committee will provide COVID Marshals for the event • Hand sanitizer and signage at entry points • Extra cleaning eg toilets,

Stallholders must drive within the market area at a safe speed that is no greater than 5km. Vehicles are not permitted to move within the market area in the 30 minutes prior and 15 minutes after the Fairs advertised trading times. DOGS are not permitted. Smoking is not permitted anywhere on the grounds of the market. Stallholders using gas/electrical appliances must have a suitable fire extinguisher or fire blanket on site. It is the responsibility of the stallholder to ensure they conform to any safety and compliance standards pertaining to their equipment.

Stallholders Code of Conduct and Responsibilities

Stallholders must respond co-operatively to any direction given by the Committee in relation to the operation and occupation of their stall, equipment, goods and vehicle during operating times and any direction of a security or safety nature. Stallholders must ensure that their activities do not endanger the safety or security of any people at the Fair.

All site registrations and market related enquiries are to be directed to the market contacts listed.

Market Contacts

Sandra Wallis	0427 799 244
Mardi Currie	0419 861 789



Page 3

Stall Holder's Name _____

Postal Address _____

Email _____

Phone number _____

Description of stall and goods _____

Public Liability Insurance Certificate of Currency attached yes/no

Food or Beverage Council approval as per the Food Act 2001

Food Business Notification Number from your council _____

Cost of stall - \$40 per site

Please make payment to The Penola Wellness Group/Coonawarra Running Festival

BSB: 633-000 Account: 189 162 993 Reference: Please use your name

Payment enclosed or paid Yes/No

Please send confirmation to Coonawarrarunning@gmail.com

I acknowledge that I have read and understand the Stall Holder Agreement conditions and agree to abide by the Coonawarra Running Festival document.

Signature: _____ Date: _____

Name (please print): _____

*Please return via post or email with payment by no later than 28th October 2023

E: Coonawarrarunning@gmail.com

P: 0427 799 244

A: PO Box 173, Penola SA 5277